

The **Branch Manager** will be responsible for the overall operation of their assigned branch office. This includes providing the full range of management, leadership, and supervision required for the successful acquisition, performance, and completion of projects for assigned branches. As well as providing direction, growth and ensuring the success of the Product Line, the Company overall and its employees.

Key Responsibilities:

- Ensures Health and Safety is the number one goal by following policies, processes and acting in a safe manner at all times.
- Direct and optimize overall operations in the assigned geographic area
- Ensure the communication of all required report information is provided to all pertinent departments
- Review operational reports with particular attention to operational problems, customer concerns, and regulatory compliance and safety issues, and provide operational input
- Monitor overall branch performance with special attention to safety and environmental issues, providing solutions to problems that repeatedly affect branch performance or could lead to future issues
- Provide overall leadership and direction while maintain a secure environment and a respectful, team-oriented workplace
- Ensure employees are operating according to the company's goals, objectives and core values by monitoring and reinforcing employee compliance with Company Policies & Procedures as well as government and industry regulations, ensuring staff are following safe work practices, are completing job duties efficiently and that there is adequate support
- Conduct periodic field visits to inspect the equipment and working environment
- Work closely with Operations Manager to monitor safety statistics and ensure compliance with reporting procedures regarding accidents/incidents and reporting, reviewing important documents submitted
- Aggressively market the Company services and seek growth opportunities in addition to maintaining collaborative and profitable relationships with customer organizations
- Monitor on-going updates of equipment and parts inventories and general purchasing process to ensure quality and cost effectiveness while ensuring 100% compliance with regulated certification requirements for equipment and personnel training

- Identify and communicate potential growth opportunities for the company to the Operations Team
- Performs other duties and tasks as assigned from time to time by management and will be required by the needs of the Ardent business